



56th Annual Morton Pumpkin Festival Pumpkin Art & Craft Market

April 2022

Calling all Crafters, Artists, and Food Vendors!

Applications are open for the 2022 Pumpkin Art & Craft Market one of the most popular events at the Morton Pumpkin Festival. The theme for this year's Festival is *Pumpkins Go 80s!* 75,000+ people are expected to visit over the course of the four-day Festival from September 14-17. The Pumpkin Art & Craft Market will be held at Birchwood Park (311 W Birchwood Street, Morton, IL 61550).

Schedule:

Friday 9/16

9:00am-2:00pm.....Staggered set-up

Noon-3:00pmBooths inspected according to following guidelines

3:30-7:00pm.....Show Hours (volunteers will be leaving at 6:30pm)

Overnight security is provided on the Art & Craft Market grounds on Friday.

Saturday 9/17

8:00am-6:00pm.....Show Hours

Fees:

\$140 non-members / \$100 Chamber Members* per booth

Corner spaces-additional \$25 (billed after spaces assigned)

New exhibitors-\$25 administrative fee

*Chamber Membership: Home-based businesses/Part-time professionals may join the Morton Chamber of Commerce for a flat fee of \$125/year. Download the application at www.mortonchamber.org/join-today and send it in with your Art & Craft Market application or email it to proche@mortonillinois.org.

Juried Application Process

- Vendors that were in the 2020 & 2021 show must submit their application, photos of any new products that will be sold, and payment that must be received in our office by **Friday, May 13 at 1pm** to receive priority placement. If photos are not on file, the Morton Chamber will reach out to you and ask that you send in your photos. Send completed application, payment, and photos to Morton Chamber of Commerce, Attn: Art & Craft Market, 415 W. Jefferson St., Morton IL 61550 or emailed to proche@mortonillinois.org.
- Vendors that were **not** in the 2020 & 2021 show must include 5 photos of their craft and include one photo showing their craft in process of being made.
- This application process does not include any guarantee of exclusivity to exhibitors, nor does submission of this application guarantee acceptance into the event. Applications will not be accepted until they are paid in full.
- Applicants will be notified of status by **5pm on May 27**. Accepted crafters who have a consecutive history of participation in the Pumpkin Festival Art & Craft Market will be given priority booth placement. We will also consider the date that your application is received.
- Upon acceptance, we will be emailing additional Art & Craft Market information and logistics (including parking and set-up/tear-down) as we get closer to Festival. Contact our office with any questions. Details will also be on the Morton Pumpkin Festival website, www.mortonpumpkinfestival.org/pumpkin-art-and-craft-market.

Morton Chamber of Commerce • 415 W. Jefferson St., Morton IL 61550 • Ph. 309-263-2491
Fax 309-263-2401 • info@mortonillinois.org • www.mortonpumpkinfestival.org



56th Annual Morton Pumpkin Festival Pumpkin Art & Craft Market September 16 & 17, 2022

Guidelines

- All items must be either handmade in the USA by the exhibitor, or the character of the item must be substantially altered/embellished by the exhibitor. Items sold must reflect what is represented on the application and in supplemental photos. (We do not allow flea market or “home party” type merchandise to be resold by a third party). Any items not meeting the above criteria may not be displayed or sold.
- **Food Vendors:** Only prepackaged snack items will be allowed to be sold out of your booth. We reserve the right to reject any food not considered to be a snack item or misrepresented. Please reach out to the Tazewell County Health Department at eh@tchd.net for packaging information or a food permit application.
- Because of the family nature of the Pumpkin Festival, absolutely no alcoholic beverages, smoking, vaping, knives, firearms, or illegal substances will be permitted in booths. No smoking or alcohol on Pumpkin Festival grounds.
- All displays must remain entirely within the space provided. Aisle space must not be infringed upon. Storage must be covered and out of sight.
- The Morton Chamber of Commerce reserves the right to sell all items with the Pumpkin Festival logo. No vendor shall display any item with the Morton Pumpkin Festival logo or the words, “Morton Pumpkin Festival” UNLESS they have purchased the rights to the Retailers’ Logo available through the Morton Chamber of Commerce.
- We reserve the right to reject any work considered to be of inferior quality, misrepresented or undesirable and to shut down your booth if you do not meet our requirements.
- Vendors may not share booth space with other vendors.
- We recommend that you bring “helping hands” to help work your booth. In situations where that is not an option, vendors planning to be alone at their booth should notify the chairmen as soon as they arrive.
- Any exhibitor unwilling to comply with the guidelines will be asked to leave the Art & Craft Market without a refund and forfeit participation in future events.
- Crafter parking is located at the Morton Park District Indoor Recreation Facility. We will have a shuttle available.



56th Annual Morton Pumpkin Festival Pumpkin Art & Craft Market September 16 & 17, 2022

Spaces

- All spaces are 11' x 11' and are on asphalt.
- Tents may be no larger than 10' x 10' and must be set at the front of the space, creating a 1' space at the back of the booth. This additional space is to be used for storage and personal items, not additional retail space.
- Vendors furnish own tables, chairs, tents, display materials, dollies, as well as protection from weather. The Morton Pumpkin Festival will not have any of these available for vendor use.
- No electricity is available and generators are not permitted.

Refunds, Cancellation, and Notifications

- Refunds will be made to those not selected for participation or applications received after all spots are filled.
- Cancellation policy: please notify the Morton Chamber of Commerce as soon as possible. Refunds (excluding a \$25 cancellation fee) will be made before August 1, 2022. You may not sell your space or share it with a non-registered exhibitor. Refunds after August 1 will be made if the vacated space can be filled with a wait-list crafter.
- Sales Tax: The Morton tax rate is 7% and is the responsibility of the exhibitor. All vendors are required by law to pay sales tax to the State of Illinois. We will provide a Special Event Tax Payment Coupon to those not having an Illinois Sales Tax ID number.
- Change and Petty Cash: Vendors are expected to bring their own change for their booths. The Morton Pumpkin Festival will not provide change.
- Publicity: The Morton Pumpkin Festival will be advertised in local and regional newspapers, posters, booklets, radio, television, website, and social media.
- Vendors must have their booth open and ready to sell during the stated show hours. Vendors that need to leave early must be approved on a case by case basis by the Art & Craft Market chairmen and will be at the chairmen's discretion. Booths left unaccompanied by the crafters during the state show hours are the responsibility of their vendor.



56th Annual Morton Pumpkin Festival Pumpkin Art & Craft Market Application

Name: _____

Business: _____ Category: _____
(How you want to be listed in the Pumpkin Festival Guidebook) (Categories are in bold print on attached list)

Address: _____

City: _____ State: _____ Zip: _____ Ph. Number: _____

Email: _____ IL Sales Tax ID #: _____

List your top 3 choices of space locations from the maps: _____

I participated in the 2020 show. **Yes** ____ **No** ____ I participated in the 2021 show. **Yes** ____ **No** ____
have been a vendor at the Morton Pumpkin Festival Art & Craft Market for ____ **consecutive** years.
List **all** items you plan to sell. **All** pieces must adhere to the guidelines. (Use back if needed)

Note: New vendors must send in 5 photos showcasing their items and include at least one showing the items being made by you. Emails will not be accepted. Pictures may be photocopies. Photos will not be returned, but will be kept on file .

Fees

Non-Member \$140 x ____space(s) \$ _____

Member \$100 x ____space(s) \$ _____
(Chamber membership application must be included if joining)

Optional:

The undersigned exhibitor/food vendor agrees to abide by the enclosed guidelines and requirements and release the Morton Chamber of Commerce and the Village of Morton from any liability of any kind to any work art, craft, or food exhibited at the Morton Pumpkin Festival Art & Craft Market, and agrees to indemnify and hold harmless the Morton Chamber of Commerce and the Village of Morton and its officers, directors, and agents from and against all claims, damages, losses, and expenses caused in whole or in part, by, or arising out of the activities of the undersigned participating in the Morton Pumpkin Festival Art & Craft Market. Further, it is hereby agreed that those selling food items agree to properly refrigerate and hold all perishable items.

Signature: _____ Date: _____

Payment Information

Check # _____ enclosed. (Make checks payable to: Morton Chamber of Commerce, 415 W. Jefferson St., Morton IL 61550)

Credit Card: ____ Master Card ____ Visa ____ Discover

Number: _____ Exp: _____

Signature: _____

Check the oval if you would like your credit card billed upon assignment of a space.

Office Use Only
Received: _____
Photos: _____
Payment: _____
Space: _____



56th Annual Morton Pumpkin Festival Pumpkin Art & Craft Market Categories

Keep in mind when filling out the application that the first category listed should be your primary craft. Please list both your primary and secondary craft/art.

Baskets

Carving

- Gourds
- Mushrooms
- Wood

Ceramics

Clay

- Freeform
- Polymer
- Porcelain
- Pottery
- Slab Built
- Tiles
- Wheel Thrown

Decorative Arts

- Air Brushing
- Faux
- Folk Art
- Painting on Gourds
- Hand-painted Clothing
- Hand-painted Glass
- Hand-painted Reproductions
- Painting on Slates
- Stenciling
- Tole

Fiber Arts

- Felting
- Hooking
- Macrame'
- Rugs
- Spinning
- Weaving

Fine Arts

- Acrylic
- Charcoal
- Ink
- Oil
- Pastels
- Watercolors

Food

- Pre-packaged snacks and goods

Glass

- Etched
- Fused/Slumped
- Hand Blown
- Lamp work
- Sculptured
- Stained

Graphics

- Calligraphy
- Caricatures
- Lithography
- Stationary
- Pen & Ink
- Silk Screen

Jewelry

- Bead Weaving
- Ceramic
- Copper
- Decoupage
- Enamel
- Fused
- Gemstones
- Gold
- Hand Painted
- Lamp work
- Lapidary
- Paper
- Pewter
- Polymer Clay
- Porcelain
- Precious Metal Clay
- Pressed Flowers
- Scrimshaw
- Silver
- Wire-wrapped

Leather

Metal

- Blacksmithing
- Brass
- Chimes
- Copper
- Sculpting

Music

- Hand Crafted Instruments
- Original Creations

Natural Materials

- Dried Florals
- Edgeury
- Everlastings
- Herbs
- Potpourri
- Pressed Flowers
- Stone
- Wreaths

Needlecraft by Hand

- Applique'
- Crochet
- Cross Stitch
- Embroidery
- Fabric Sculpture
- Knitting
- Lace
- Quilting
- Sewing
- Tapestry
- Tatting

Needlecraft by Machine

- Applique'
- Baby items
- Clothing
- Dolls and doll clothes
- Fabric sculpture
- Fashion accessories
- Flags
- Knitting
- Quilting
- Patchwork
- Pet Products
- Pocketbooks
- Sewing
- Stuffed toys
- Teddy Bears
- Tote Bags

Paper Craft

- Books
- Cut & Pierced
- Decoupage
- Handmade
- Origami
- Sculptured
- Scherenschnitte

Personal Care

- Balms
- Herbals
- Lotions
- Soaps

Photography

Wax Products

- Candles
- Beeswax products
- Hand dipped
- Molded
- Gel

Wood

- Bird houses/feeders
- Cabinetry
- Clocks
- Cedar products
- Decorations
- Frames
- Fretwork
- Furniture
- Lathe Turned
- Puzzles
- Sculpture
- Signs
- Toys
- Unfinished
- Walking Sticks
- Wood burning

Other Use only as a last resort.